

MINUTES

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • NASSAU COUNTY

www.rooseveltufsd.com

PLANNING MEETING

ROOSEVELT HIGH SCHOOL

THURSDAY NOVEMBER 8th, 2012

4:00pm (Meeting convenes with anticipated adjournment into Executive Session)

5:00 P.M. (Meeting reconvenes in Public Session)

“The Relentless Pursuit of Excellence In All That We Do!”

The Planning Meeting of the Roosevelt Union Free School District Board of Education was held on Thursday November 8th, 2012 at Roosevelt High School, 335 E. Clinton Ave., Roosevelt, NY 11575.

I. CALL TO ORDER

The Board of Education Meeting was called to order by Board President Robert Summerville at 4:24p.m.

II. DETERMINATION OF QUORUM

The following members of the Board were present:

Robert Summerville, Board President

Wilhelmina Funderburke, Trustee - arrived at 5:01pm

Alfred T. Taylor, Trustee

Robert Miller, Trustee – arrived at 5:05pm

James Milam, District Clerk

The following members of the Board were absent:

Frank Scott, Vice President – Excused / Deceased

The following school administrators were present:

Robert-Wayne Harris, Superintendent of Schools

Marnie Hazelton, Assistant Superintendent for Elementary Education

Lyne Taylor, Assistant Superintendent for Business and Operations

The following school administrators were absent:

Ronald Grotzky, Interim Assistant Superintendent for Human Resources and Professional Development

Also in attendance

Dr. Lauber, Fiscal Administrator

III. MOTION TO CONVENE IN EXECUTIVE SESSION**TIME:** 4:30pm

For the purpose of discussing the following topics:

- Matters of personnel concerning “the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.”

MOTION BY: Alfred T. Taylor**SECOND BY:** Robert Miller**YEA:** 4**NAY:** 0**MOTION PASSED****ABSTAIN:** 0**IV. MOMENT OF SILENCE**

**The Board of Education observed a moment of silence in memory of
Board Vice President Frank Scott.**

V. CALL TO ORDER**TIME:** 7:31pm**VI. MOTION TO RECONVENE IN REGULAR SESSION****TIME:** 7:31pm**MOTION BY:** Alfred T. Taylor**SECOND BY:** Robert Miller**YEA:** 4**NAY:** 0**MOTION PASSED****ABSTAIN:** 0**VII. PLEDGE OF ALLEGIANCE****VIII. MOMENT OF SILENCE IN PUBLIC**

**The Board of Education and Roosevelt Community members in attendance
observed a moment of silence in memory of
Board Vice President Frank Scott**

Rest in Peace



IX. SUPERINTENDENT'S REPORT

- High School Renovation Update – Elite Construction – *5 minutes*
- Public Relations Firm - Zimmerman/Edelson, Inc – *5 minutes*

X. REQUESTED RESOLUTIONS FOR ACTION

- A. Organizational Items
- B. Curriculum and Instruction
 - 1. Out of State Conference
- C. Business
- D. Human Resources
 - Schedule A - Certified Staff Resolutions
 - 1. Settlement Agreement
 - 2. Certified Staff Appointments
 - 3. Certified Staff Resignations
 - Schedule B - Classified Staff Resolution
 - Schedule C - Extra Duty Stipends for All Staff Resolutions
 - Schedule D - Certified Staff Tenure Recommendations
 - Schedule E - Substitute Teacher Recommendations
 - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
 - Schedule G - Administrative Internships, Student Teachers, Student Observers, Tutors / Federal Work Study Program Students
 - Schedule H - Official Name Change for All Staff

XI. RESOLUTIONS FOR DISCUSSION

- A. Organizational Items
 - 1. Approval of Minutes
- B. Curriculum and Instruction
 - 1. Approval of CSE Minutes
 - 2. Consultant Services Agreements
 - 3. Professional Development
 - 4. Federal & State Funded Grant Awards
- C. Business
 - 1. Treasurer's Report
 - 2. Claims Auditor Report
 - 3. Warrants
 - 4. Change Order for the High School Reconstruction
 - 5. Extra Classroom Activity Fund
 - 6. AIG Requests for Approvals and Transfers
 - 7. Receipt of Donations
 - 8. Budget Amendment
 - 9. Budget Transfer
 - 10. Receipt of Athletic Game Fees
 - 11. Transportation
 - 12. Commissioning of High School
- D. Human Resources
 - Schedule A - Certified Staff Resolutions
 - 1. Certified Staff Appointments
 - 2. Certified Staff Leave Requests
 - 3. Certified Staff Salary Adjustment
 - Schedule B - Classified Staff Resolution
 - Schedule C - Extra Duty Stipends for All Staff Resolutions
 - 1. Certified Staff Extra Duty/Stipend Appointments
 - 2. Certified Staff Extra Duty/ Stipend Appointment Amendment
 - 3. Extra Duty Stipend Adjustment
 - 4. Rescinding of Coaches
 - 5. Coaches
 - Schedule D - Certified Staff Tenure Recommendations
 - Schedule E - Substitute Teacher Recommendations
 - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
 - Schedule G - Administrative Internships, Student Teachers,
Student Observers, Tutors / Federal Work Study Program Students
 - Schedule H - Official Name Change for All Staff

XII. QUESTIONS/COMMENTS FROM THE PUBLIC ON ACTION AND / OR DISCUSSION ITEMS ONLY

At this time, the public is given the opportunity to address the Board of Education on action and / or discussion items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

REQUESTED RESOLUTIONS FOR ACTION**A. ORGANIZATIONAL ITEMS**

No Items

B. CURRICULUM & INSTRUCTION**1. OUT OF STATE CONFERENCE**

- a. **BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education hereby approves the out of state professional development conference, **Scholastic College & Career Summit 2012** for Ms. Marnie Hazelton, Dr. Dionne Wynn and Mrs. Darleen Peterson to be held in San Francisco from Wednesday, December 5, 2012 to Friday, December 7, 2012, at **no expense to the District**.

MOTION BY: Alfred T. Taylor

SECOND BY: Robert Miller

YEA: 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

2. CERTIFIED STAFF APPOINTMENTS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff appointments:

i. Mercado, Joseph

| | |
|----------------|--|
| Appointment: | Probationary |
| Position: | Director of Athletics, Physical Education, Health and Wellness |
| Tenure Area: | Director of Athletics, Physical Education, Health and Wellness |
| Certification: | School District Leader/Professional |
| Effective: | December 10 th , 2012 |
| Replaces: | Brenda White |
| Tenure Date: | December 10 th , 2015 |
| Location: | Central Office |
| Salary: | \$125,000.00 |

Appropriation in Budget Code: A2855-150-08-0000

MOTION BY: Alfred T. Taylor **SECOND BY:** Robert Miller **YEA:** 3

NAY: 0

MOTION PASSED

ABSTAIN: WF

3. CERTIFIED STAFF RESIGNATIONS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the resignation of the following certified staff member:

i. O'Connell, Kevin

| | |
|-----------|---|
| Position: | Assistant to the Superintendent for Secondary Education |
| Date: | October 29 th , 2012 |
| Reason: | Personal |

MOTION BY: Alfred T. Taylor **SECOND BY:** Wilhelmina Funderburke **YEA:** 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

XIII. MOTION TO AMEND THE AGENDA – in order to act on the Supplemental AgendaAlfred T. Taylor**SECOND BY:** Wilhelmina Funderburke**YEA:** 4**NAY:** 0**MOTION PASSED****ABSTAIN:** 0

**SUPPLEMENTAL AGENDA
BOARD OF EDUCATION MEETING
THURSDAY November 8, 2012**

A. ORGANIZATIONAL ITEMS

No Items

B. CURRICULUM & INSTRUCTION**1. OUT OF STATE CONFERENCE**

- a. **BE IT RESOLVED** that upon the recommendation of the Superintendent, the Board of Education hereby approves the out of state professional development conference, **EDWorks. Expect Success School Tours**, for Mrs. Reina Jovin to be held in Akron, Ohio on November 13, 2012. Total expenses not to exceed \$1,047.60.

Appropriation in Budget Code: F2110-406-13-1316

MOTION BY: Alfred T. Taylor**SECOND BY:** Wilhelmina Funderburke**YEA:** 4**NAY:** 0**MOTION PASSED****ABSTAIN:** 0

C. BUSINESS**1. CHANGE ORDER FOR THE HIGH SCHOOL RECONSTRUCTION**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$1,976.09, amending Fortunato Sons Contracting, Inc.'s contract from \$30,328,063.15 to \$30,330,039.24.

| Change Order # | Description | Amount |
|----------------|--|-------------------|
| 1109 | Patch Holes in Room 2036 | \$ - |
| 1110 | Smoke Barrier at Auditorium Lobby | \$1,976.09 |
| 1112 | Skim Coat Existing Block in Room 1164 | \$ - |
| 1113 | Sheetrock at Concrete Ceiling in Room 1161 | \$ - |
| | | |
| TOTAL | | \$1,976.09 |

Appropriation in Budget Code: H1008.293-08-521

MOTION BY: Alfred T. Taylor **SECOND BY:** Wilhelmina Funderburke **YEA:** 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$13,699.45, amending JNS Heating Service contract from \$5,477,321.28 to \$5,491,020.73.

| Change Order # | Description | Amount |
|----------------|---|--------------------|
| 314 | Science Prep Fin Radiation per CPR 65 | \$ - |
| 332 | New 3" Gas Regulators for Boilers | \$10,773.05 |
| 334 | Oil/Gas Spill Switches on Existing Barometric Dampers for Boilers | \$2,296.40 |
| | | |
| TOTAL | | \$13,699.45 |

Appropriation in Budget Code: H1008.294-08-521

MOTION BY: Alfred T. Taylor **SECOND BY:** Wilhelmina Funderburke **YEA:** 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

BUSINESS**CHANGE ORDER FOR THE HIGH SCHOOL RECONSTRUCTION (continued)**

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$17,279.37, amending JNS Heating Service contract from \$5,491,020.73 to \$5,508,300.10.

| Change Order # | Description | Amount |
|----------------|---|--------------------|
| 331 | Remove and Replace Existing Fuel Oil Pump Set | \$16,055.39 |
| 335 | Remove Old Hot Water Heater Fuel Piping | \$1,223.98 |
| | | |
| TOTAL | | \$17,279.37 |

Appropriation in Budget Code: H1008.294-08-521

MOTION BY: Wilhelmina Funderburke **SECOND BY:** Alfred T. Taylor **YEA:** _____
NAY: _____
MOTION WITDRAWN **ABSTAIN:** _____

MOTION BY: Wilhelmina Funderburke **SECOND BY:** Alfred T. Taylor **YEA:** 4
NAY: 0
MOTION PASSED **ABSTAIN:** 0

BUSINESS**CHANGE ORDER FOR THE HIGH SCHOOL RECONSTRUCTION (continued)**

- d. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$46,081.87 amending JNS Heating Service contract from \$5,431,239.41 to \$5,477,321.28.

| Change Order # | Description | Amount |
|----------------|--|--------------------|
| 311 | Relocate Piping to Along Partition Wall Room 1109 | \$ 5,761.00 |
| 312 | Relocate Piping and Ductwork due to Conflict in Basement | \$13,307.00 |
| 315 | Relocate UV Piping in Room 2009 | |
| 317 | Exhaust Fan 26 to be Relocated | \$ 1,473.00 |
| 319 | UV Panel Damaged | |
| 320 | Piping Enclosure at 24" in Rooms 1100 C/D/E/F | \$ 1,866.00 |
| 321 | Gym Dampers & Controls | \$ 7,472.68 |
| 324 | Relocate Fuel Oil Lines per CPR 91 | \$ 5,955.19 |
| 326 | Chiller Isolation Valves | |
| 328 | Flush Sensor Upgrade | |
| 329 | Fuel Oil Tank Pad and Manholes Replacement | \$10,247.00 |
| TOTAL | | \$46,081.87 |

Appropriation in Budget Code: H1008.294-08-521

MOTION BY: Alfred T. Taylor **SECOND BY:** Wilhelmina Funderburke **YEA:** 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

D. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**SCHEDULE A**
Certified Staff Resolutions**1. CERTIFIED STAFF APPOINTMENTS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff appointments:

i. Zaretsky, Marilyn

| | |
|----------------|---|
| Appointment: | Interim |
| Position: | Interim Assistant to the Superintendent for Secondary Education |
| Tenure Area: | Administration |
| Certification: | School District Administrator/Permanent |
| Effective: | November 13 th , 2012 |
| Replaces: | Kevin O'Connell |
| Location: | Roosevelt HS |
| Salary: | \$700.00 per day |

Appropriation in Budget Code: A2010-150-09-0000

MOTION BY: Alfred T. Taylor

SECOND BY: Robert Miller

YEA: 3

NAY: WF

MOTION PASSED

ABSTAIN: 0

SCHEDULES B - H

No Resolutions for schedules B – H

- XIV. MOTION TO AMEND THE AGENDA** – in order to act on the Human Resources item listed below, originally on the agenda for discussion as Schedule C Item 1g.

Alfred T. Taylor

SECOND BY: Wilhelmina Funderburke

YEA: 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

D. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**1. CERTIFIED STAFF EXTRA DUTY/STIPEND APPOINTMENTS**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for Saturday Regents Prep Academy at Roosevelt HS. The stipend for this position is the RTA contractual hourly rate of \$38.05. Positions function Saturdays from 8:00am to 12:00pm on November 17th, December 1st, 8th, 15th and January 5th, 12th, 19th. **Total cost not to exceed \$8,523.20.**

| <u>Name</u> | <u>Position</u> |
|----------------------------|--------------------------------|
| i. Incao-Rogers, Virginia | Social Studies Teacher |
| ii. Henry, Carleen | Science Teacher |
| iii. Jones, Nancy | Social Studies Teacher |
| iv. Wright, Yolette | Chemistry Teacher |
| v. Candelaria, Gloria | Algebra 1 and Geometry Teacher |
| vi. Wickes, William | Algebra 1 and Geometry Teacher |
| vii. Squillante, Christine | U.S. History Teacher |
| viii. Mohan, Melissa | English Teacher |

Appropriation in Budget Code: A28250.158-07-0000

MOTION TO APPROVE

BY: Alfred T. Taylor

SECOND BY: Wilhelmina Funderburke **YEA:** 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

RESOLUTIONS FOR DISCUSSION

****The Board moved all discussion items to the individual agenda****

A. ORGANIZATIONAL ITEMS**1. APPROVAL OF MINUTES**

- a. BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following dates:

- i.** October 11th, 2012
- ii.** October 18th, 2012
- iii.** October 22nd, 2012

- iv.** October 25th, 2012
- v.** November 1st, 2012

Move to Individual Agenda

B. CURRICULUM & INSTRUCTION**1. APPROVAL OF CSE MINUTES**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the period of September 16th, 2012 to October 1st, 2012.

Move to Individual Agenda

2. CONSULTANT SERVICES AGREEMENTS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves 2012-2013 contract between the following Public Schools and the Roosevelt UFSD to provide services to students with disabilities who are parentally placed in the private/parochial schools. **Funding not to exceed \$1,300.00.**

| District of Residence Related Services | District of Location Private School | Private School Cost per year |
|---|--|-------------------------------------|
| Baldwin UFSD | St. Christopher School | \$200.00 |
| Rockville Centre UFSD | St. Agnus Elementary School | \$1,100.00 |
| | Total | \$1,300.00 |

Appropriation in budget code A2250-472-09-0000

Move to Individual Agenda

CURRICULUM & INSTRUCTION
CONSULTANT SERVICES AGREEMENTS (continued)

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract between **Peninsula Limousine, Inc.** and the Roosevelt UFSD to provide special education students with transportation to intake screenings at approved special education private schools during the 2012-2013 school year. **Funding not to exceed \$500.00.**

Appropriation in budget code A5510-438-09-0000

Move to Individual Agenda

- c. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract between Marion K Solomon and the Roosevelt UFSD to provide related services for RUFSD for during the 2012-2013 school year. **Funding not to exceed 5,000.00.**

Appropriation in budget code A2250-469-09-0000

Move to Individual Agenda

- d. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract between Islip Tutoring Services and the Roosevelt UFSD to provide tutoring services to special education students while hospitalized at Sagamore Children's Psychiatric Center during the 2012-2013 school year. **Funding not to exceed 5,000.00.**

Appropriation in budget code A2250-469-09-0000

Move to Individual Agenda

- e. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the contract between Thera Care and the Roosevelt UFSD provide related services for RUFSD. **Funding not to exceed \$4,500.00.**

Appropriation in budget code A2250-469-09-0000

Move to Individual Agenda

CURRICULUM & INSTRUCTION
CONSULTANT SERVICES AGREEMENTS (continued)

- f. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby amends the resolution appointing **Michele Reed, OD**, as the School Physician for the 2012-2013 school year meeting to reflect the correct hourly rate of \$250.00 per hour as documented in the contract. This resolution was previously approved at the July 3rd, 2012 Board of Education Meeting.

Appropriation in budget code 2110-468-09-0000

Move to Individual Agenda

- g. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the service agreement between the County of Nassau, Department of Human Services and the Roosevelt UFSD to provide funding in the amount of \$138,813.00 for the Drug and Alcohol Prevention and Intervention Program for January 1st, 2012 to December 31st, 2012.

Move to Individual Agenda

3. PROFESSIONAL DEVELOPMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the out of state professional development conference, **ASCD Annual Conference** for Mr. Robert-Wayne Harris and Ms. Marnie Hazelton to be held in Chicago, Illinois from Saturday, March 16, 2013 to Monday, March 18, 2013 (one day absence from District). **Total expenses to the District not to exceed \$2,975.00.**

Funding Source F 2110-469-12-5123

Move to Individual Agenda

4. FEDERAL & STATE FUNDED GRANT AWARDS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the New York State Department of Education 2012-2014 Systemic Support for District and School Turnaround Grant.

| GRANT NAME | STATUS | AMOUNT | FISCAL YEAR | RECEIVED |
|---|-------------|--------------|-------------|----------|
| Systemic Support for District and School Turnaround | Competitive | \$317,725.00 | 2012 - 2014 | 10/17/12 |

Move to Individual Agenda

C. BUSINESS**1. TREASURER'S REPORT**

- a. **BE IT RESOLVED**, that the Board of Education hereby accepts the Treasurer's Report for the month of September, 2012.

| ENDING BALANCES | | |
|----------------------|------------|-----------------|
| FUND NAME | FUND | SEPTEMBER |
| General Fund | Fund A | \$11,576,236.53 |
| Federal/State Grants | Fund F | \$4,058,401.57 |
| Capital Projects | Fund H | \$13,843,563.29 |
| Cafeteria | Fund C | \$940,179.79 |
| Trust and Agency | Fund T & A | \$164,319.04 |
| Debt Service | Fund V | \$6,178,573.86 |

Move to Individual Agenda

2. CLAIMS AUDITOR REPORT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor Report for the month of September, 2012.

Move to Individual Agenda

3. WARRANTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for the month of September, 2012 as approved by the Claims Auditor.

| FUND NAME | FUND | SEPTEMBER |
|----------------------------|------------|----------------|
| General Fund | Fund A | \$1,381,225.21 |
| Federal/State Grants | Fund F | \$235,345.50 |
| Capital Projects | Fund H | \$1,507,322.20 |
| Cafeteria | Fund C | \$3,069.50 |
| Trust and Agency | Fund T & A | \$597,207.29 |
| Debt Service | Fund V | No Payment Due |
| Academic Improvement Grant | Fund AIG 1 | No Payment Due |

Move to Individual Agenda

4. CHANGE ORDER FOR THE HIGH SCHOOL RECONSTRUCTION

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$23,853.00, amending Roland's Electric's contract from \$12,612,354.00 to \$12,636,207.00.

| Change Order # | Description | Amount |
|-----------------------|--|--------------------|
| 431 | Relocate Feed for Relocated Unit Room 2038 | \$361.00 |
| 453 | Reinstall Electrical Wiring due to Ductwork CPR | \$1,129.00 |
| 454 | Back charge for Heat Trace Cable Damage to Fortunato | \$2,408.00 |
| 455 | Reinstall Devices after Wall Lamination in Corridors | - |
| 456 | Duplex Outlet for Googles at Teacher Station | \$2,026.00 |
| 457 | Relocate outlet for refrigerator in room 1112A | \$380.00 |
| 458 | Relocate Wiring for AV Racks in Science Prep Rooms | \$5,211.00 |
| 459 | Furnish and Install Scoreboard and Shot clock | - |
| 461 | Supply 3 Additional Fixtures in Area 3 Rooms | - |
| 462 | Relocate White Board in Room 1153 | - |
| 463 | Surface Mounted in Lieu of Recess Fixtures in Room 1161 | - |
| 464 | Snow Melt System at Doors E033 & E034 | \$5,678.00 |
| 465 | Custom Fabricated Aluminum Cord Reel Brackets at 4 Fusion Labs | - |
| 466 | Credit for Deleted Fixtures in Corridor 1055 | \$(890.00) |
| 467 | Fitness Center Modification Due to Ceiling Deletion | \$7,550.00 |
| TOTAL | | \$23,853.00 |

Appropriation in Budget Code: H1008.296-08-521

Move to Individual Agenda

5. EXTRA CLASSROOM ACTIVITY FUND

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Extra-Curricular Activity Balances for the quarter September 30, 2012.

| CLUBS | BALANCE |
|--------------------------------|--------------------|
| Art | \$22.00 |
| Centennial Avenue School | \$3,898.87 |
| Citizens Advisory | \$87.00 |
| 8 th Grade Advisor | \$1,230.00 |
| 9 th Grade Advisor | \$50.00 |
| 10 th Grade Advisor | \$659.16 |
| 11 th Grade Advisor | \$864.07 |
| 12 th Grade Advisor | \$2,960.69 |
| Chorale Society | \$66.00 |
| Dance | \$437.91 |
| Drama/Theatre | \$102.00 |
| Dads for Education | \$278.00 |
| Family & Consumer Science | \$497.75 |
| FBLA | \$133.00 |
| Future Homemakers of America | \$351.51 |
| National SH Honor Society | (\$9.84) |
| Peer Meditation | \$416.16 |
| Pinch Hitters | \$1,583.74 |
| Pre-K | \$7,640.00 |
| RHS | \$1,111.73 |
| RMS | \$976.17 |
| Student Government | \$438.24 |
| Ulysses Byas | \$3,019.18 |
| Washington Rose | \$4,990.32 |
| Yearbook | \$4,185.69 |
| INTEREST | \$65.34 |
| TOTAL | \$36,045.69 |

Move to Individual Agenda

6. AIG REQUESTS FOR APPROVALS AND TRANSFERS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education approves the following AIG requests and the transfer of AIG funds from **A2999-999-99-0AIG** to the following budget codes:

| Budget Code | Item Description | Vendor Name | Amount |
|-------------------|----------------------|-----------------|---------------------|
| A2110.480-00-0AIG | ESL Workbooks | Pearson Longman | \$13,485.62 |
| A2110.480-00-0AIG | ESL Workbooks K-5 | Pearson Longman | \$9,965.73 |
| A2110.480-00-0AIG | ESL Textbook | Pearson Longman | \$18,770.38 |
| A2110.480-00-0AIG | ESL Textbooks K-5 | Pearson Longman | \$15,137.50 |
| A2110.480-00-0AIG | ESL Textbooks | Pearson Longman | \$10,160.75 |
| TOTAL | | | \$ 67,519.98 |

Move to Individual Agenda

7. RECEIPT OF DONATIONS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts \$2,000.00 from Planned Parenthood for the purpose of award to CAPP provider.

Move to Individual Agenda

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the donation in the amount of \$10,000.00 from The Heisman Trophy Trust, to be used for football equipment.

Move to Individual Agenda

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following items as part of the previously approved Cablevision MSG Varsity program known as “Everything High School” at no cost to the School District. This program will benefit 110 Communication Media Students under the direction of Vivian Isom and includes the following.

- i. \$1,000 General Supplies
- ii. \$1,000 Advisor Stipend
- iii. \$1,500 In the form of gift cards to purchase AV equipment
(Contingent on submission of content)
- iv. \$1,500 Merit Based Scholarship
(Contingent on submission of 40 videos by May 17, 2013 and 20 of these videos must be before December 14, 2012)

Move to Individual Agenda

8. BUDGET AMENDMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following amendment to the 2012-2013 budget in the amount of \$2,000.00 as a result of donations from Planned Parenthood, to be used for the award of the CAPP provider.

Appropriation in Budget Code: A2850.158-02-0000

Move to Individual Agenda

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following amendment to the 2012-2013 budget in the amount of \$10,000.00 as a result of donations from The Heisman Trophy Trust, to be used for football equipment.

Appropriation in Budget Code: A2855.200-09-0000

Move to Individual Agenda

9. BUDGET TRANSFER

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following budget transfers:

| From Account # | Balance | Amount | To Account # | Payee and/or Purpose |
|-------------------|----------------|-----------------------|-------------------|---------------------------|
| A1310.150-09-0000 | \$49,892.00 | \$42,000.00 | A1620.160-09-0000 | Re-allocation of Salaries |
| A1620.150-09-0000 | \$63,024.00 | \$63,024.00 | A1620.160-09-0000 | Re-allocation of Salaries |
| A9061.800-09-0000 | \$2,885,385.63 | \$20,320.00 | A1430.150-09-0000 | Re-allocation of Salaries |
| A9061.800-09-0000 | \$2,865,038.63 | \$105,000.00 | A2810.150-09-0000 | Re-allocation of Salaries |
| A2805.150-09-0000 | \$147,680.00 | \$147,680.00 | A2010.150-09-0000 | Re-allocation of Salaries |
| A2110.130-07-AIG2 | \$3,718,608.57 | \$3,718,608.57 | A2110.130-07-0000 | Re-allocation of Salaries |
| A2110.120-04-AIG2 | \$70,527.84 | \$45,000.00 | A2110.123-04-AIG2 | Re-allocation of Salaries |
| A2110.130-08-0000 | \$216,204.71 | \$35,000.00 | A2110.162-02-0000 | Re-allocation of Salaries |
| A2110.130-08-0000 | \$181,204.71 | \$35,000.00 | A2110.162-07-0000 | Re-allocation of Salaries |
| A2250.120-02-AIG2 | \$1,083,297.00 | \$1,083,297.00 | A2110.120-02-0000 | Re-allocation of Salaries |
| A2250.120-04-AIG2 | \$570,977.62 | \$570,977.62 | A2110.120-04-0000 | Re-allocation of Salaries |
| A2250.120-05-AIG2 | \$519,529.00 | \$519,529.00 | A2110.120-05-0000 | Re-allocation of Salaries |
| A2110.130-08-0000 | \$146,204.71 | \$60,000.00 | A2110.123-02-AIG2 | Re-allocation of Salaries |
| TOTAL | | \$6,445,436.19 | | |

Move to Individual Agenda

10. RECEIPT OF ATHLETIC GAME FEES

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the donation in the amount of \$1,094.00, as a result of collections at the gate during the football game, to be used for athletic supplies for the winter and spring seasons or athletic field maintenance.

**Appropriation in Budget Codes: A2855.500-08-0000 or
A1621.464-09-0000**

Move to Individual Agenda

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the fees in the amount of \$526.25 as a result of collections at the gate during the football game, to be used for athletic supplies for the winter and spring seasons or athletic field maintenance.

**Appropriation in Budget Codes: A2855.500-08-0000 or
A1621.464-09-0000**

Move to Individual Agenda

11. TRANSPORTATION

- a. **BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education accepts and approves First Student as the lowest responsible bidder for the rate noted from the **October 23, 2012 Transportation Bid Opening for the 2012-2013 school year.**

FIRST STUDENT

| School | Per Pupil/ month 2012-2013 | Per Van/ Month 2012-2013 | Per Matron/ Month 2012-2013 |
|-------------------------------------|---|---|--|
| Martin DePorres in Rockaway Park | \$1800 | \$4888 | \$2250 |

Appropriation in Budget Code: A5540.400-09-0000

Move to Individual Agenda

12. COMMISSIONING OF HIGH SCHOOL

- a. **BE IT RESOLVED**, that upon recommendation of the Superintendent, the Board of Education approves the following results from the November 5, 2012 Request for Proposal Opening and hereby accept and awards _____ as _____ the Request for Proposal (RFP) for Commissioning Services for the High School. Total cost not to exceed \$_____.

Appropriation in Budget Code: H1008.240.08.521

Move to Individual Agenda

D. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**SCHEDULE A****Certified Staff Resolutions****1. CERTIFIED STAFF APPOINTMENTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff appointments:

i. TBD

| | |
|----------------|---|
| Appointment: | Probationary |
| Position: | Assistant Principal |
| Tenure Area: | |
| Certification: | |
| Effective: | TBD |
| Reason: | Open Vacancy |
| Tenure Date: | |
| Location: | Ulysses Byas ES / Washington Rose ES |
| Salary: | TBD |

Appropriation in Budget Code: TBD

Move to Individual Agenda

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF RESOLUTIONS (continued)****ii. TBD**

Appointment: Probationary
Position: School Implementation Manager
Tenure Area:
Certification:
Effective: TBD
Reason: Open Vacancy
Tenure Date:
Location: Roosevelt HS
Salary: TBD

Appropriation in Budget Code: TBD**Move to Individual Agenda****iii. TBD**

Appointment: Probationary
Position: Assistant Principal
Tenure Area:
Certification:
Effective: TBD
Reason: Open Vacancy
Tenure Date:
Location: Roosevelt MS
Salary: TBD

Appropriation in Budget Code: TBD**Move to Individual Agenda****iv. TBD**

Appointment: Probationary
Position: Adult Education Director
Tenure Area:
Certification:
Effective: TBD
Reason: Open Vacancy
Tenure Date:
Location: Roosevelt UFSD
Salary: TBD

Appropriation in Budget Code: TBD**Move to Individual Agenda**

2. CERTIFIED STAFF LEAVE REQUESTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a leave request for the following certified staff member:

i. **Bryce-Robinson, Mary**

| | |
|------------------|--|
| Position: | Nurse |
| Location: | Roosevelt MS |
| Reason: | Personal |
| FMLA/Paid Leave: | October 24, 2012 - December 9, 2012 |

Move to Individual Agenda

3. CERTIFIED STAFF SALARY ADJUSTMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff salary adjustment. (An error was made at the time of hire; Ms. Pramnieks' original appointment should have been at Masters +30 Step 2)

i. **Pramnieks, Martha**

| | |
|------------|---------------------------------|
| Position: | Music Teacher |
| Location: | Washington Rose ES |
| Effective: | August 29, 2012 |
| From: | Masters Step 2, \$59,787.00 |
| To: | Masters +30 Step 2, \$63,541.00 |

Move to Individual Agenda

SCHEDULE B
Classified Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

*No Schedule B Resolutions
for the November 2012
Board of Education Meeting Agendas*

SCHEDULE C
Extra Duty Stipends for All Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

1. CERTIFIED STAFF EXTRA DUTY/STIPEND APPOINTMENTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual for **High School Coaching** positions for the Modified Program (Winter I) and Winter II 2012 – 2013 school year. Winter I is effective November 5, 2012 and Winter II is effective January 14, 2013

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> |
|-----------------|---------------------------------|----------------|
| i. Stiles, Adam | Boys Varsity Bowling Head Coach | \$2,906.00 |

Appropriation in budget code: A2855-158-08-0000

Move to Individual Agenda

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **School Sports Supervision** for the 2012-2013 school year. Individuals listed below represent an available pool and are not guaranteed employment. Supervisors will be selected as needed and at the discretion of the Athletic Director. The stipend for this position is the RTA contractual rate of **\$32.43 per hour**.

| <u>Name</u> |
|---------------------------|
| i. Francis, Maxine |
| ii. Presmy, Samuel |
| iii. Barbour, Tamara-Anne |

Appropriation in Budget Code: A2855.159-07-0000
A2855.159-08-0000

Move to Individual Agenda

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF EXTRA DUTY/STIPEND APPOINTMENTS (continued)**

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **Co-Curricular clubs** at Roosevelt MS:

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> |
|------------------------|-----------------------------------|----------------|
| i. Polk, Raymond | Peer Mediation | \$1,166.00 |
| ii. Adedeji, Daphne | Student Council Advisor | \$2,076.00 |
| iii. Vilceus, Nathacha | National Honor Society Advisor | \$877.00 |
| iv. Williams, Lauren | 8 th Grade Advisor | \$1,267.00 |
| v. Godfrey, Malissa | Newspaper and Publication Advisor | \$1,379.00 |

Appropriation in Budget Code: A2855.158-07-0000

Move to Individual Agenda

- d. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **Co-Curricular clubs** at Roosevelt HS:

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> |
|------------------------|---------------------------------------|----------------|
| i. McGrath, Teresa | National Honor Society Co-Advisor | \$633.50(1/2) |
| ii. Betts, Nicole | National Honor Society Co-Advisor | \$633.50(1/2) |
| iii. Wallace, Kimberly | 12 th Grade Senior Advisor | \$2,493.00 |

Appropriation in Budget Code: A2855.158-08-0000

Move to Individual Agenda

- e. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **Lead Teachers** at Roosevelt MS:

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> |
|------------------------|--------------------------------|----------------|
| i. Agyeman, Akosua | Lead Teacher-Special Education | \$3,954.00 |
| ii. Dexter, Thomas | Lead Teacher-Math | \$3,954.00 |
| iii. Vilceus, Nathacha | Lead Teacher-English | \$3,954.00 |

Appropriation in Budget Code: A2110.130-07-0000

Move to Individual Agenda

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CERTIFIED STAFF EXTRA DUTY/STIPEND APPOINTMENTS (continued)**

- f. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **Liberty Partnership Site Coordinator at Roosevelt HS**. The stipend for this position is the RTA contractual hourly rate of \$38.05.

Name

- i. Mott, Vivian

Funding Source: T2110.150-12-8520

Move to Individual Agenda

- g. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individual for the position of **Music/Band Leader** at Roosevelt Middle School for the 2012-2013 school year.

Name

- i. Rome, Audrey

Stipend

\$5,000.00

Appropriation in Budget Code: A2850.158-07-0000

Move to Individual Agenda

**2. CERTIFIED STAFF EXTRA DUTY/ STIPEND APPOINTMENT
AMENDMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent the Board of Education hereby amends the Certified Staff Appointment for the Workforce Investment Act Youth Services Coordinator, previously approved at the June 28th/October 25th, 2012 Board of Education Meeting as follows:

BE IT RESOLVED, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following certified staff member for the Workforce Investment Area Youth Services Program. This position functions July 9th-August 16th, 2012 and August 20th, 2012-June 30th, 2013. Total budget not to exceed \$2,337.50. (Budget was increased).

Name

- i. Conway, Joy

Funding Source: F2110-151-13-0128

Move to Individual Agenda

3. EXTRA DUTY STIPEND ADJUSTMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following stipend adjustment: (correcting an incorrect stipend amount)

i. **Goldsmith, Adrenna**

| | |
|-----------|-------------------------------------|
| Position: | Jr. Varsity Cheerleading Head Coach |
| From: | \$1,589.00 |
| To: | \$3,499.00 (prorated) |

Appropriation in budget code: A2855-158-08-0000

Move to Individual Agenda

4. RESCINDING OF COACHES

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves rescinding the appointment of the following individual for a **Coaching** position for the 2012 – 2013 school year.

i. **Schuford-Jordan, Jazzmin**

| | |
|------------|--------------------------------------|
| Position: | Roosevelt MS Cheerleading Head Coach |
| Season: | Fall/Winter |
| Effective: | September 24, 2012 |
| Stipend: | \$2,996.00 (pro-rated) |

Appropriation in budget code: A2855.158-07-0000

Move to Individual Agenda

5. COACHES

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves appointing the following individuals for **Roosevelt MS Coaching** positions for the 2012 – 2013 school year.

| <u>Name</u> | <u>Position</u> | <u>Stipend</u> |
|------------------------------------|-------------------------|-----------------|
| i. Schuford-Jordan, Jazzmin | Cheerleading Head Coach | \$1,498.00(1/2) |
| ii. Barbour, Tamara | Cheerleading Head Coach | \$1,498.00(1/2) |

Appropriation in budget code: A2855.158-07-0000

Move to Individual Agenda

SCHEDULE D
Certified Staff Tenure Recommendations

*No Schedule D Resolutions
for the November 2012
Board of Education Meeting Agendas*

SCHEDULE E
Substitute Teacher Recommendations

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

*No Schedule E Resolutions
for the November 2012
Board of Education Meeting Agendas*

SCHEDULE F
Adult / Continuing Education Resolutions
EPE (Employee Preparation Education)/WIA (Workforce Investment Area)
Program Resolutions

*No Schedule F Resolutions
for the November 2012
Board of Education Meeting Agendas*

SCHEDULE G
Administrative Internships, Student Teachers, Student Observers,
Tutors/Federal Work Study Program Students

Administrative Internship Candidates, Student Teachers, Student Observers, Tutors/Federal Work Study Program Students and Social Services Interns who will be completing their Field Placement assignments at Roosevelt UFSD are listed for information purposes only. All assignments function with no expense to the District and are subject to change at the discretion of the District. Roosevelt staff members requesting to complete their field placement assignment at Roosevelt UFSD must demonstrate to the District that their field placement assignment does not coincide with their work day schedule.

*No Schedule G Resolutions
for the November 2012
Board of Education Meeting Agendas*

SCHEDULE H
Official Name Change for All Staff

*No Schedule H Resolutions
for the November 2012
Board of Education Meeting Agendas*

XII. ADJOURNMENT

TIME: 8:20pm

MOTION BY: Alfred T. Taylor

SECOND BY: Robert Miller

YEA: 4

NAY: 0

MOTION PASSED

ABSTAIN: 0

DRAFT